## Zak Shellhammer

Las Vegas, NV

Phone: (702) 277-2655

Email: zak@zak.vegas

Linkedin: @zakinlasvegas

### **PROFESSIONAL SUMMARY**

Dynamic Team Leader with extensive experience in Operations Management, Marketing, and Communications. Expert in navigating challenging situations with a highly adaptable and personable approach. Proven track record in driving sales, service excellence, and compliance. Skilled in fostering customer and client satisfaction through innovative problem-solving and strategic leadership.

### **EMPLOYMENT HISTORY**

2023 - Present

Coach & Broker Associate Vegas Born Real Estate Services, Las Vegas NV

Residential & Commercial Real Estate Broker Associate and Coach

- Lead the Zak Shellhammer Group, recruiting and retaining top talent.
- Successfully managed, trained, and coached real estate agents, resulting in a 20% increase in transaction closings.
- Developed and implemented training programs that improved agent performance and client satisfaction.

#### 2022 - Present

Business Coach & Consultant Shellhammer Consulting, Las Vegas NV

Owner/Operator

- Business coaching, consulting, and mentoring for a variety of organizations.
- Conduct training programs increasing knowledge and professionalism.
- Increased consumer engagement clicks by 99.96% and calls by 137.84%.
- Amplified social media reach by implementing strategic marketing campaigns.
- Executed successful email marketing campaigns, achieving a 44.6% open rate, significantly exceeding industry standards.
- Elevated organizations' profiles with increased local and national media coverage.
- Connected multiple businesses with new funding opportunities, enhancing their community presence and reputation.

#### 2023 - 2024

**Marketing Manager** Neighborhood Housing Services of Southern NV, N. Las Vegas NV Non-Profit Org, Financial Counseling & Affordable Housing Builder

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- Conducted Community Outreach to connect with Funders
- Dramatically boosted social media growth on Facebook by 579.7% and Instagram by 994.2%. Increasing followers on both platforms by ~300%.
- Expanded exposure on additional platforms like Twitter/X, Threads, YouTube, and Google Business through managing a consistent and strategic calendar.
- Executed Fundraising Campaigns, Events, Resources & Development
- Audio/Visual editing creating reels, presentation videos, and podcasts.

#### 2020 - 2022

#### Broker / Owner Level Up Real Estate, Henderson NV

Residential & Commercial Real Estate Broker

- Manage Operational Efficiency of Real Estate Brokerage
- Manage, Train, and Coach Real Estate Agents
- Maintain Optimal Levels of Community & Professional Outreach
- Marketing & Branding Coordination (Digital, Print, & General Advertisement)
- Human Resources Management to Hire/Release/Train Employees & Agents

#### 2009 - 2019

## **Operations Manager / Broker Salesperson** Signature Gallery of Homes, Henderson NV Formerly EXIT Realty Unlimited, Real Estate Brokerage, Sales, Service, Property Management

- Maintain Operational Efficiency of Real Estate Brokerage
- Manage Team up to 20 Employees & Real Estate Agents
- Transaction Coordination Oversight (30+ real estate transactions per month)
- Commercial Real Estate Analyst
- Coordinate Fannie Mae & HUD Listings from Cradle to Grave (Rolling Inventory of 30 to 50+)
- Short Sale Negotiator / Processor
- Human Resources Manager to Hire/Release/Train Employees & Agents
- Built Procedural Structure & Oversaw Property Management Division

#### 2007 - 2009

#### Media & Marketing Coordinator Tailored Marketing Inc., Henderson NV

Boutique Real Estate Brokerage servicing local Las Vegas Home Builders

- Executive Assistant to Broker/Owner & Manager
- Compile Competitive Marketing Research & Reporting Analysis
- Create Marketing Campaigns & Presentations
- Produced Website, Digital Catalogs, and Design Media

## ADDITIONAL ACHIEVEMENTS

#### Columnist/Contributor Inman News

National news organization reporting daily business intelligence for serious real estate practitioners reaching over 800,000 monthly unique visitors.

#### 2022

**Board of Directors** Neighborhood Housing Services of Southern NV, North Las Vegas NV Nonprofit Organization enhancing the lives of low-to-moderate-income individuals, families, and communities by providing affordable housing, assistance, & financial literacy counseling.

#### 2021 - Present

2023 - Present

**Vice President & President-Elect** Henderson Libraries Foundation, Henderson NV Nonprofit Organization supporting the network of Henderson Libraries to improve financial support through gifts, grants, and bequests.

#### 2022 - Present

**President** LGBTQ+ Real Estate Alliance, Las Vegas NV Chapter The Alliance provides local gathering points for LGBTQ+ and allied real estate and housing industry practitioners. We enrich the lives of people in the industry and home buyers/sellers through education and networking opportunities.

#### 2021 - 2022

**Board of Directors & Volunteer** Henderson Equality Center, Henderson NV Local Nonprofit Organization supporting the needs of the LGBTQ+ Community and allies.

### **EDUCATION**

- NEW FAITH HIGH SCHOOL, Hazleton PA, 2001
  - Major in Accounting / Minor in English Literature
- REALTOR<sup>®</sup> / SALESPERSON, Key Realty School of Nevada, 2010
- REAL ESTATE PROPERTY MANAGER, Key Realty School of Nevada, 2017
- REAL ESTATE BROKER, Key Realty Schools of Nevada, 2019

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## MISC. SKILLS

- **Technical:** Microsoft 360, Adobe Creative Suite (Photoshop, Illustrator, InDesign, Acrobat), QuickBooks
- Real Estate Tools: BrokerBrain, Boomtown, Top Producer, CINC, Chime, Skyslope, NV & AZ Multiple Listing Services, Costar, Realnex, CREXI
- Marketing & Social Media: Canva, Google Adwords, Hootsuite, Buffer, WordPress
- **Miscellaneous:** 90 WPM typing speed, proficient in PC and Linux, experienced in audio and visual production

## LICENSING

- Real Estate Broker License #145576
- Property Manager Permit #167406
- REALTOR<sup>®</sup>, member of Las Vegas Realtors
- Licensed Notary Public of Nevada #08-7245-1, since 2007

## **CERTIFICATIONS**

- Certified Entrepreneurship & Business Coach
- Certified Residential Specialist
- Pricing Strategy Advisor
- Military Relocation Professional
- At Home with Diversity

- Seniors Real Estate Specialist
- Commitment to Excellence
- Southern Nevada Health District HIV Testing & Counseling Trainer
- CPR / AED Certified
- TAM Certified Server/Seller

Additional References Available Upon Request